



Draft Uttlesford Local Development Scheme October 2023

Contents

- 1.0 Introduction
- 2.0 What is the Local Development Scheme?
- 3.0 The Uttlesford Statutory Development Plan
- 4.0 New Local Plan 2021 – 2041
- 5.0 Related documents supporting the Uttlesford Local Plan 2041
- 6.0 Neighbourhood Planning

Tables and Figures

- Table 1: The Uttlesford Development Plan
- Table 2: Uttlesford Local Plan 2021 – 2041
- Table 3: Local Plan Timetable 2041
- Table 4: Other planning documents to be prepared
- Figure 1: Proposed Timetable

Appendices

Appendix 1: Table 5: Existing documents that may need to be reviewed and/ or updated

If you require any further information regarding the LDS, please contact a planning policy team by email on planningpolicy@uttlesford.gov.uk

Uttlesford Local Development Scheme 2023

1.0 Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) requires local planning authorities to prepare, maintain and publish a Local Development Scheme (LDS).
- 1.2 This LDS updates the previous Local Development Scheme published in October 2020 and updated in October 2022. It provides information about the Development Plans and other Planning Policy documents the Council plans to prepare.
- 1.3 Whilst not a formal requirement, for ease of reference the LDS also includes information about the main supporting and procedural documents that accompany the Local Plan.

2.0 What is the Local Development Scheme?

- 2.1 The LDS sets out the timetable to produce the Development Plan Documents (DPDs), such as the Local Plan, including key production and public consultation stages. It must be made available publicly and be kept up to date. This enables the community, businesses, developers, service and infrastructure providers and other interested organisations to know which DPDs are to be prepared for the area and when they can participate in their preparation.
- 2.2 This Uttlesford LDS sets out the timetable for the Councils current DPD work. It primarily focusses on the delivery of the Local Plan (2021 to 2041).

3.0 The Uttlesford Statutory Development Plan

- 3.1 The development plan for Uttlesford consists of a range of documents which guide development within the district. They include Development Plan Documents (DPD's) and Neighbourhood Development Plans that together, along with documents prepared by Essex County Council, form the statutory basis for determining planning applications in the district of Uttlesford (Table 1). The Development Plan includes plans prepared by Essex County Council as the responsible authority for Waste and Minerals.

Table 1: The Uttlesford Development Plan:

Name of DPD	Geographical Area	Adoption Date	Under Review
Saved policies of the Uttlesford Local Plan 2005	Administrative area for Uttlesford	2005	To be replaced by the Uttlesford Local Plan (2021 – 2041).
Essex Minerals Plan 2014 (DPD)	Administrative area for Essex	2014	Yes – The plan period has been proposed to be extended to 2040 (new plan period to be 2025 – 2040) to take account of the tests of soundness for new plans in national policy. Reg 18 consultation proposed for January 2024.
Essex and Southend-on-Sea Waste Local Plan 2017 (DPD)	Administrative area for Uttlesford and Southend-on-Sea	2017	No. Last checked for consistency with national policy in October 2021.
Ashdon Neighbourhood Plan	Ashdon Parish	2022	No
Felsted Neighbourhood Plan	Felsted Parish	2020	No
Great and Little Chesterford Neighbourhood Plan	Great Chesterford and Little Chesterford Parishes	2023	No
Great Dunmow Neighbourhood Plan	Great Dunmow Parish	2016	No
Newport Quendon & Rickling Neighbourhood Plan	Newport, Quendon & Rickling Parishes	2021	A review is being undertaken starting in April 2023.
Saffron Walden Neighbourhood Plan	Saffron Walden Town Council	2022	No
Stebbing Neighbourhood Plan	Stebbing Parish	2022	No
Thaxted Neighbourhood Plan	Thaxted Parish	2019	No

Sources:

<https://www.essex.gov.uk/planning-land-and-recycling/planning-and-development/minerals-and-waste-planning-policy/minerals-1>

<https://www.essex.gov.uk/planning-land-and-recycling/planning-and-development/minerals-and-waste-planning-policy>

<https://www.uttlesford.gov.uk/neighbourhood-plans>

4.0 New Local Plan 2021 –2041

- 4.1 Uttlesford District Council have commenced work on the new local plan proposed to guide Development in the district up to 2041. The tables below describes the content, coverage and timetable for the Local Plan (**Tables 2 and 3**), which is also illustrated in **Figure 1**. Further documents will be added to the LDS programme as the need for them becomes apparent and resources allow.

Table 2: Uttlesford Local Plan 2021 - 2041

Uttlesford Local Plan 2041
Role and Subject – This document will set out the overall development strategy and policies to guide development for the period up to 2041. It will include strategic policies as well as non-strategic policies, any allocations for housing and employment and other associated infrastructure requirements.
Coverage – The whole of Uttlesford District
Conformity – With National Planning Policy Framework and Planning Practice Guidance
Replaces – The Uttlesford’s Local Plan 2005

Table 3: Local Plan Timetable

Key Stages	Timetable
Public Consultation on Issues and Options (Regulation 18)	Autumn 2020 and Spring 2021 (Complete)
Public Consultation on Draft Plan (Regulation 18)	October /November 2023
Public Consultation on the Submission Plan (Regulation 19)	Summer 2024 (June/July)
Submission to the Secretary of State (Regulation 22)	End of 2024 (December 2024)
Examination in Public (Regulation 24)	During 2025*
Inspector’s Report (Regulation 25)	Around second quarter of 2026*
Adoption (Regulation 26)	Around second quarter of 2026*

*Timings and requirements post submission to the Secretary of State are determined by the appointed Planning Inspector

Figure 1: Proposed Timetable

Proposed Timetable																																															
2023												2024												2025												2026											
J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D

Plan Preparation	
Governance	
Consultation & Publication	
Submission	
Examination	
Adoption	

5.0 Related documents supporting the Uttlesford Local Plan 2041

5.1 Whilst not forming part of the Local Plan, the Council will also produce other documents to support the preparation and implementation of Local Plan policies, which include:

- Community Infrastructure Levy (CIL) Charging Schedule (Subject to national policy changes)
- Supplementary Planning Documents and Guidance
- Authority Monitoring Reports

5.2 **Table 4** lists the other planning documents that will be prepared by Uttlesford to support the Local Plan (2021 - 2041).

5.3 **Table 5** lists those existing documents that may need to be reviewed and/ or updated, but it is likely this will be following the adoption of the emerging Local Plan (2021 - 2041), see **Appendix 1**.

Table 4: Other planning documents to be prepared.

Name of SPD/SPG	Geographical area	Role and content	Adoption date	Review proposed
Community Infrastructure Levy	Administrative area for Uttlesford	CIL is a tax on new development, which helps fund a wide range of strategic infrastructure needed to support growth, such as public transport, parks and community facilities.	The Council intends to progress a CIL Charging Schedule for Submission to the Secretary of State in 2024/25 to complement the emerging Local Plan	
Developer Contributions Guidance	Administrative area for Uttlesford	This sets out how Uttlesford will seek planning obligations from developers where financial or other contributions are required to make residential development proposals acceptable in planning terms	March 2023	To be updated alongside preparation of the CIL Charging Schedule for adoption in 2024/25.
Uttlesford Design Code	Administrative Area of Uttlesford	The Uttlesford Design Code will be a practical and useable guide for all parties involved in the design and planning of development in Uttlesford.	Draft consultation Summer 2023	To be adopted Autumn 2023 as SPD

6.0 Neighbourhood Plans

- 6.1 Neighbourhood plans are led and prepared by the community, not the Council, although the Council has a statutory duty to provide advice and support to those producing a plan and at prescribed stages in the plan making process. Through these plans local communities have the power to influence the future of the places they live and work.
- 6.2 Neighbourhood Plans do not need to be included in this LDS as they are not prepared by the Council. However, they do form part of the Statutory Development Plan once adopted and are therefore relevant to future decision making. Furthermore, it is understood the Government intends to maintain the legislation and guidance regarding the preparation and 'making' of neighbourhood plans, irrespective of the proposed changes to local plans. The status of neighbourhood plans in Uttlesford are covered in **Table 1**: The current Uttlesford Development Plan earlier in this document.

Appendix 1

Table 5: Existing documents that may need to be reviewed and/ or updated.

Name of SPD	Geographical area	Role and content	Adoption date
Accessible Homes and Play Space	Administrative area for Uttlesford	Sets out the Council's advice for Lifetime Homes, Wheelchair and Accessible Housing, and Accessible Play Space	November 2005
Energy Efficiency and Renewable Energy	Administrative area for Uttlesford	Sets out the Council's advice on the measures that they can include in new development to reduce energy use.	October 2007
Home Extensions	Administrative area for Uttlesford	Sets out the Council's advice on extensions to homes.	November 2005
Replacement Dwellings	Administrative area for Uttlesford	Sets out the Council's advice on replacement dwellings.	September 2006
Urban Place Supplement to the Essex Design Guide	Administrative area for Uttlesford	Sets out the Council's advice on Design	March 2007
Building for a Healthy Life	Administrative area for Uttlesford	This design guidance sets the standard for well-designed homes and neighbourhoods. The guidance is based on 'Building for a Healthy Life', a government-endorsed industry standard, and will be used to inform decisions on planning applications.	October 2021
First Homes Planning Advisory Note	Administrative area for Uttlesford	This Planning Advisory Note (PAN) provides guidance to applicants on how Uttlesford District Council will apply the government's policy on First Homes.	March 2022
Shopfront Design Guide	Administrative area for Uttlesford	This shopfront design guidance provides detailed advice on local shopfront design, including the: <ul style="list-style-type: none"> - repair or refurbishment of existing shop-frontages - reinstatement of lost frontages and details - introduction of new shopfronts 	February 2022

Interim Climate Change Planning Policy	Administrative area for Uttlesford	This document aims to ensure that development contributes to climate change mitigation and adaptation.	February 2021
Solar Farms	Administrative area for Uttlesford	This guidance aims to provide consideration of the in combination effect solar farm developments in the district and factors that need to be taken into account such as the best and most versatile agricultural land.	July 2021